

STATE OF CALIFORNIA



MEMO

**To: ADMINISTRATION COMMITTEE
BISMARCK OBANDO, CHAIR
RAHIM HASSANALLY, MEMBER**

Date: February 7, 2017

**From: WILLIAM BRENNAN
DAWN KINDEL**

Subject: ANNUAL UPDATE ON TRAINING PROGRAMS ATTENDED BY STAFF

The Board requested an annual update on training attended by staff. The following chart represents training programs attended since the last report in March 2016.

DATE	STAFF	TRAINING	LOCATION	COST
January 14, 2016	D. Vare	DMV Legislative Kickoff Training	Sacramento	0
March 16, 2016	B. Brennan R. Parker D. Vare	CNCDA Dealer Day	Sacramento	\$297
March 17, 2016	B. Brennan R. Parker D. Vare E. Ohta S. Luke D. Kindel M. Wong D. Hagle V. Ryerson	Industry Roundtable	Sacramento	0
April 29, 2016	B. Brennan D. Vare	Transportation Conference	San Francisco	0
May 10, 2016	D. Vare	PowerPoint Training	Sacramento	\$275
September 14-17, 2016	B. Brennan D. Vare	NAMVBC Fall Conference	Denver, CO	0
October 18, 2016	D. Vare	Underground Regulations		\$55
November 14, 2016	B. Brennan	LA Auto Show	Los Angeles	0
December 15, 2016	B. Brennan R. Parker	CNCDA New Law Seminar	Sacramento	\$198
January 11, 2017	D. Kindel	Records Management Training	Sacramento	0
January 26, 2017	D. Vare	Blue Book Training	Sacramento	\$55
January 27, 2017	D. Vare	DMV Legislative Kickoff Training	Sacramento	0
February 9, 2017	M. Turner	Customer Service Excellence	Sacramento	0
TOTAL				\$880

The costs shown in the chart only reflect the cost of the registration. Other costs are incurred such as lodging, mileage and parking. Expenditures in this area will continue to be closely monitored.

This memo is being provided for informational purposes only. No Board action is required.

cc: Ramon Alvarez, C., President